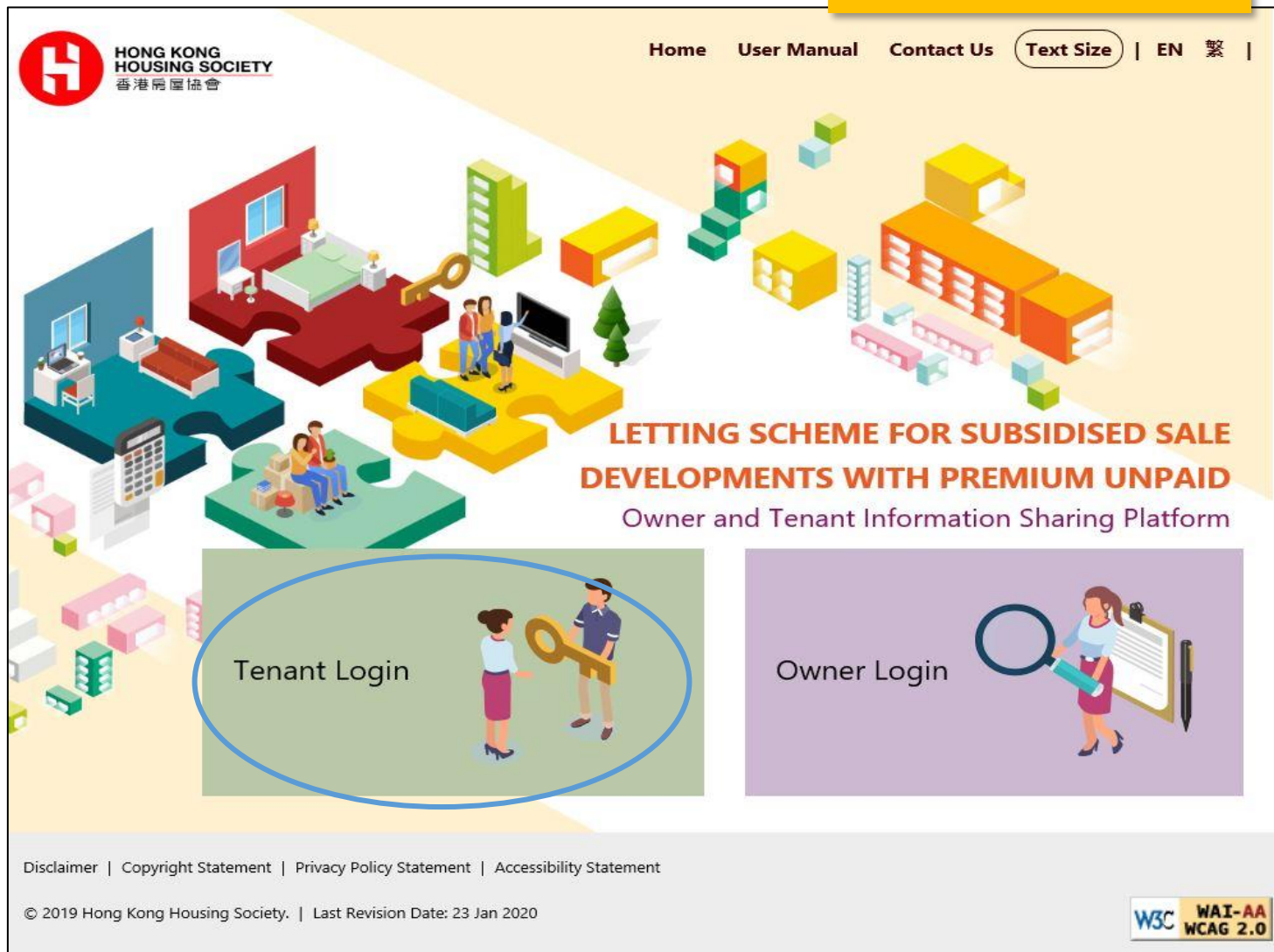




Hong Kong Housing Society T-Home "Certificate of Participation - Tenant" "Owner and Tenant Information Sharing Platform" (User Manual - Applicable to Holder of "Tenant Certificate")

Hong Kong Housing Society (hereinafter referred to as "HS") will notify you about account creation of "Owner and Tenant Information Sharing Platform" (hereinafter referred to as "Online Platform") and first-time login password through the e-mail address obtained on the collection day of "Certificate of Participation - Tenant" (hereinafter referred to as "Tenant Certificate") . If you could not provide an e-mail address on certificate collection day, HS will send you notification letters related to account creation by post.

Homepage of Online Platform



Once you receive the account creation notification emails or letters, simply follow the steps below to log in:

1. Enter the Tenant Certificate Number [HS will send you an email (sender: noreply@lettingscheme.hkhs.com) or a letter by post to notify you once the account has been created] ;
2. Enter the First-time login password [HS will send you a separate email (sender: infosharingplatform@lettingscheme.hkhs.com) or letter by post to notify you the first-time login password]

After login, Tenant Certificate Holders can use the following services of the Online Platform:

1. Post Search :

There are two separate Post Search pages for i) Owner Post and ii) Tenant Post. Holders of "Certificate of Participation - Owner" (hereinafter referred to as "Owner Certificate") and Tenant Certificate Holders can enter into respective page(s), apply filter or customize search criteria to browse the posts created and published by either side on the Online Platform.

→ i) **Owner Post:** Submitted and published by Owner Certificate Holders, with information provided by the flat owners, including district, rent, flat/bedroom size, etc. ;

→ ii) **Tenant Post:** Submitted and published by Tenant Certificate Holders, with expectations or requests on the desirable flat/bedroom from the prospective tenants, including district, rent range, etc.

2. Edit Profile :

→ Prospective Tenant can change the display name, login password and correspondence email.

3. Compose/Edit and Publish a Tenant Post:

→ Prospective Tenant can compose a post by inputting the expected criteria of the flat-to-lease including leasing mode and district on the "Edit Post" page. Or, update the post after it is published for HS vetting. Once the post is approved by HS, it will then be published and accessible by all Owners and Tenant Certificate Holders.

4. Message Management:

→ Prospective Tenant can keep track of the history of private message(s) with Owners.

5. Submit "Notice of Execution of the Tenancy Agreement/License Agreement", "Notice of Early Termination of the Tenancy Agreement/License Agreement" and/or "Notice of Soon-To-Expire Tenancy Agreement/License Agreement":

→ i) **"Notice of Execution of the Tenancy Agreement/License Agreement":** Tenant/licensee should return the duly completed "Notice of Execution of the Tenancy Agreement/License Agreement" to Applications Section of HS within 2 weeks from the signing of the tenancy agreement/license agreement with Owner Certificate Holder/Hong Kong Council of Social Service (hereinafter referred to as "HKCSS") (or HKCSS Group), through postal or the Online Platform.

→ ii) **"Notice of Early Termination of the Tenancy Agreement/License Agreement":** Tenant/licensee should return the duly completed "Notice of Early Termination of the Tenancy Agreement/License Agreement" to Applications Section of HS within 2 weeks from the date of serving or receiving a written notice for early termination of tenancy agreement/license agreement to or from the owner/HKCSS (or HKCSS Group), through postal or the Online Platform.

→ iii) **"Notice of Soon-To-Expire Tenancy Agreement/License Agreement":** Whether tenant/licensee intends to or does not intend to renew tenancy agreement/license agreement with the same owner/HKCSS (or HKCSS Group), tenant/licensee should return the duly completed "Notice of Soon-To-Expire Tenancy Agreement" to Applications Section of HS within 2 months before the expiry date of tenancy agreement/license agreement, through postal or the Online Platform.

6. Forgot Password or Forgot Certificate Number :

→ Prospective Tenant can click "Forgot Password" or "Forgot Certificate Number" on login page, then input the registered email address to reset password or retrieve the Certificate Number. After that, he/she will receive a notification email of password reset or certificate number retrieval. Then, follow the instructions on the email to log in the Online Platform.

7. How to verify whether the "Certificate of Participation - Owner" is still valid

1. Post Search

i) Owner Post

After login, Users will be directed to the Post Search page of "Owner Post" first. On this page, simply select or input the desired criteria (e.g. location, leasing mode, rent range, etc.). Then, click "Search" button, results are shown underneath.

Owner Post Search

HONG KONG HOUSING SOCIETY 香港房屋協會

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Owner Post Tenant Post

Home > Owner Post > Criteria Search

Criteria Search

Criteria Search Map Search

Area: All District: All

Estate Name: All Housing Society / Housing Authority: All

Estate Name: Please input Estate Name

Leasing Mode

Entire Flat Rent: All to All

Individual Bedroom Rent: All to All

Search Reset

Have 20 posts

Posted Date (Newest to Oldest)

Middle Level, Block B, Lee Sheung Garden, Sha Tin, New Territories Save

No Photo

Area: New Territories
District: Sha Tin
Estate: Lee Sheung Garden
Leasing Mode: Entire Flat / Individual Bedroom
Rent: HK\$ 15,000 / 8,000 per month
Area: 400 / 150 Square Feet
Housing Society / Housing Authority: Hong Kong Housing Society

Posted Date: 13 Mar 2020
Last Update: 13 Mar 2020

View Details

1 Input the desired criteria here to search for the posts.

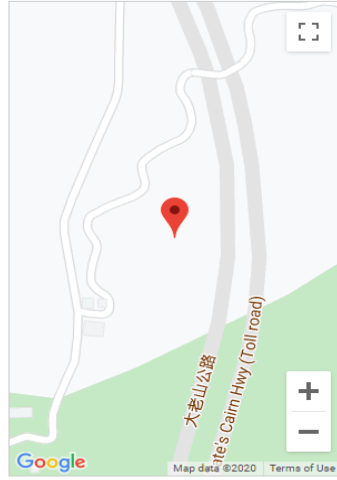
2 Search results are then shown underneath.

3 Click "View Details" button, you will be directed to the Post Details page (refer to next page).

Owner Post Information

Middle Level, Block B, Lee Sheung Garden, Sha Tin, New Territories
(ID: 000677)

Save 



Flat/ Bedroom Information

Middle Level, Block B, Lee Sheung Garden, Sha Tin, New Territories
HK\$ 15,000 / 8,000 per month

Area: 400 / 150 Square Feet **Lease Mode:** Entire Flat / Individual Bedroom
Floor Level: Middle Level **Housing Society / Housing Authority:** Hong Kong Housing Society

Flat Features:

- City View

Home Appliances:

- Cloth Dryer
- Air Conditioner
- Microwave Oven
- Range Hood
- Refrigerator

Furniture Fit-out:

- Single Bed Frame
- Bedside Table/Dressing Table
- Double Bed Frame
- TV Furniture
- Shoe Cabinet

Information updated on 13 Mar 2020

Posted Date: 13 Mar 2020

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4

Contact Owner

Name: Mr Chan
Phone: 91234567

Message

Message with Owner

Leave Message

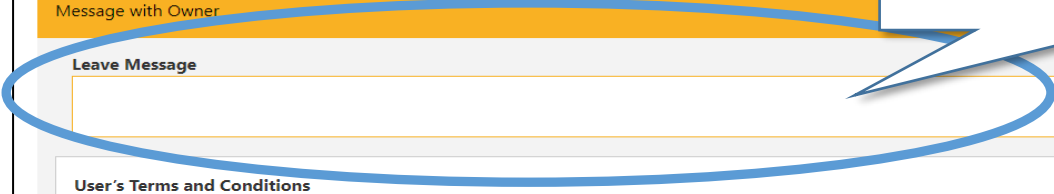
User's Terms and Conditions

1. Message(s) can only be used to ask about the tenancy, and is/are prohibited to sell or issue any other commercial or promotional advertising content.
2. Message(s) cannot contain other hyperlinks, websites or links that are not currently in use in this Website.
3. Message(s) cannot contain any unlawful, harmful, coercive, abuse, harassing, malice, vulgar, obscene, defamatory, invasive of another's privacy, copyright, racial discrimination or morally objectionable "Content".
4. Housing Society and/or this Website is entitled to suspend or terminate the access right of the Users without giving

I have read and agreed the above Terms and Conditions.

Send Reset

Tenant Certificate Holders can directly leave message(s) to Owner via message board on Post Details Page. Owner can also reply directly here. Only Owner and that Tenant Certificate Holder (two parties) can read the messages posted on message board.



ii) Tenant Post

If Users wish to browse the posts published by other Tenant Certificate Holders, simply click the "Tenant Post" on the upper right side. Users will then be directed to the search page of "Tenant Post". Similarly, select or input the desired criteria (e.g. location, leasing mode, rent range, etc.). Then, click "Search" button, results are shown underneath.

The screenshot shows the 'Tenant Post Search' page of the Hong Kong Housing Society website. The page is titled 'Tenant Post Search' in a yellow box at the top right. The navigation bar includes the logo of the Hong Kong Housing Society, 'Home', 'User Manual', 'Contact Us', 'Text Size', 'EN 繁 |', and 'Welcome Tenant 租客 1'. Below the navigation bar, there are two tabs: 'Owner Post' and 'Tenant Post', with a blue arrow pointing to the 'Tenant Post' tab. The main content area is titled 'Criteria Search' and contains several search filters: 'Area' (All), 'District' (All), 'Estate Name' (All), 'Household Size' (All), and 'Leasing Mode' (Entire Flat, Individual Bedroom). There are also rent range filters for both 'Entire Flat' and 'Individual Bedroom'. A 'Search' button and a 'Reset' button are located at the bottom right of the search criteria section. Below the search criteria, there are two search results. The first result is for 'Sha Tin 2 Person(s) Individual Bedroom' and the second is for 'Sha Tin 3 Person(s) Entire Flat / Individual Bedroom'. Each result card includes details such as 'Area: New Territories', 'District: Sha Tin', 'Estate: Lee Sheung Garden', 'Leasing Mode', 'Rent', and 'Area'. There are 'Save' buttons with star icons and 'View Details' buttons for each result. Numbered callouts (5, 6, 7) provide instructions: 5 points to the search criteria input fields, 6 points to the search results, and 7 points to the 'View Details' button.

Tenant Post Search

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0 | Welcome Tenant 租客 1

Owner Post **Tenant Post**

Home > Tenant Post > Criteria Search

Criteria Search

Back

5 Input the desired criteria here to search for the posts.

Area: All District: All
Estate Name: All Household Size: All
Estate Name: Please input Estate Name
Leasing Mode:
 Entire Flat Rent: All to All
 Individual Bedroom Rent: All to All

Search Reset

Have 5 posts

6 Search results are then shown underneath.

7 Click "View Details" button, you will be directed to the Post Details page (refer to next page).

Sha Tin 2 Person(s) Individual Bedroom Save

Area: New Territories Posted Date: 20 Mar 2020
District: Sha Tin Last Update: 20 Mar 2020
Estate: Lee Sheung Garden
Leasing Mode: Individual Bedroom
Rent: HK\$ 4,000 to 6,000 per month
Area: 100 Square Feet View Details

Sha Tin 3 Person(s) Entire Flat / Individual Bedroom Save


Area: New Territories Posted Date: 20 Mar 2020
District: Sha Tin Last Update: 20 Mar 2020
Estate: Lee Sheung Garden
Leasing Mode: Entire Flat / Individual Bedroom
Rent: HK\$ 3,000 to 8,000 / 3,000 to 4,000 per month
Area: 350 / 100 Square Feet View Details

Tenant Post also allows Owners to leave private messages, so that they can directly communicate with prospective tenant(s). For details about how to compose and edit a post, please refer to page 8.

Tenant Post Details (Published)

[Home](#) > [Tenant Post](#) > [Tenant Post Information](#)

Tenant Post Information

Sha Tin 3 Person(s) Entire Flat / Individual Bedroom (ID: 000008) Save 

Flat/Bedroom Information

Area: New Territories
District: Sha Tin
Estate Name: Lee Sheung Garden
Household Size: 3 Person(s)
Leasing Mode: Entire Flat / Individual Bedroom
Rent: HK\$ 3,000 to 8,000 / 3,000 to 4,000 per month
Area: 350 / 100 Square Feet

Information updated on 20 Mar 2020


Posted Date: 20 Mar 2020

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Contact Tenant

Name: Mr Chan

Phone: 912345678

 **Message**

8

Owner can directly leave message(s) to prospective tenant via message board on Post Details page. Prospective Tenant can also reply directly here. Only Owner and that Tenant Certofocate Holder (two parties) can read the messages posted on message board.

2. Edit Profile

9 Click on "Welcome" on the upper right side to open the menu.

10 Then click "Edit Profile", Users will be directed to the account setting page.

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0 Welcome Tenant 租客 1 ▾

0 Edit Profile

Post Management

Message Management

Tenancy Agreement and Notification

Logout

Owner Post Tenant Post

Home > Tenant > Edit Profile

Edit Profile

- Tenant Management
 - Edit Profile ▾
 - Edit Account Information
 - Edit Login Information
 - Post Management ▾
 - Post Status
 - Edit Post
 - Owner Posts Saved
 - Tenant Posts Saved
 - Message Management
 - Tenancy Agreement and Notification ▾
 - Notice of Execution of the Tenancy Agreement/License Agreement
 - Notice of Early Termination of the Tenancy Agreement/License Agreement
 - Notice of Soon-To-Expire Tenancy Agreement/License Agreement
 - Submission History
 - Logout
- **Edit Account Information**
- **Edit Login Information**

3. Compose/Edit and Publish a Tenant Post

Compose/Edit a Tenant Post

Prospective Tenant can click "Post Management" and then "Edit Post" to enter the post creation/edit page. On this page, Prospective Tenant can input the expected requirements of the flat-to-lease (e.g. leasing mode, etc.), then the post title will be auto-updated based on the inputs. And leave your contact information (optional). Next, click "Submit to Publish" button to proceed the post submission for HS vetting. Meanwhile, Prospective Tenant will be notified of the result(s) of examination through notification email or letter.

The screenshot shows the 'Edit Post' page with a sidebar on the left and a main form area. The sidebar includes sections for Tenant Management, Post Management, Message Management, Tenancy Agreement and Notification, and Logout. The main form is divided into several sections: Post Information, Flat/ Bedroom Information, Lease Mode (Multiple Select), Contact Information (Optional), and Post Status. At the bottom, there are four buttons: Preview, Save, Submit to Publish, and Reset.

11 i. Fill in the expected requirements of the flat-to-lease (e.g. leasing mode, district, etc). After that, click "Submit to Publish" button. HS will proceed vetting as soon as the post information is received. Upon the post is approved, Prospective Tenant will receive a notification email or a postal mail on the result(s) of examination, and the post will be published on the Online Platform.

ii. Prospective Tenant can update the post information here after the post is published. After editing and clicking "Submit to Publish" button, HS will proceed vetting and Prospective Tenant will receive the result(s) of examination via notification email or postal mail.

12 i. **Preview** : Prospective Tenant can preview how the post looks like when it is published.

ii. **Save** : This function allows the post saved as "Draft" for further editing, which will not be sent to HS. The post will only be received and vetted by HS after "Submit to Publish" is selected.

iii. **Reset** : All information unsaved will be cleared.

Tenant Post is Published

Once the post is approved by HS, it will be published on the Online Platform and viewable to Owner Certificate and Tenant Certificate Holders through the "Tenant Post" search page.

Tenant Post Details (Published)

[Home](#) > [Tenant Post](#) > [Tenant Post Information](#)

Tenant Post Information

Sha Tin 3 Person(s) Entire Flat / Individual Bedroom (ID: 000008)

Save



Flat/Bedroom Information

Area: New Territories
District: Sha Tin
Estate Name: Lee Sheung Garden
Household Size: 3 Person(s)
Leasing Mode: Entire Flat / Individual Bedroom
Rent: HK\$ 3,000 to 8,000 / 3,000 to 4,000 per month
Area: 350 / 100 Square Feet

Information updated on 20 Mar 2020

Posted Date: 20 Mar 2020

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Contact Tenant

Name: Mr Chan

Phone: 91234567



Message

Withdraw a Tenant Post

If Prospective Tenant desires to remove the published post (e.g. a flat has been rented and Prospective Tenant is no longer seeking place to rent), Prospective Tenant can click "Withdraw" button on "Post Status" page under "Post Management". The post will be taken down from the Online Platform immediately. Prospective Tenant may edit or resubmit post submission later if needed.

Home > Tenant > Post Management > User Manual

Post Status

Back ↩

Tenant Management

- Edit Profile** ▾
 - Edit Account Information
 - Edit Login Information
- Post Management** ▾
 - Post Status**
 - Edit Post
 - Owner Posts Saved
 - Tenant Posts Saved

Post Status

Post Status: Approved

Published Post Posted Date: 5 Nov 2021 14:04:24

[Withdraw](#) [View](#)

Post History

Action	Date and Time	Remark
Approved	5 Nov 2021 14:04:41	

4. Message Management

Message Management

Message Management

Home > Tenant > Message Management

Sender	Date and Time	Browse	Block
Owner 業主 00001	3 Mar 2020 11:35:42		
Owner 業主 99	24 Feb 2020 10:14:29		

13 Prospective Tenant will be notified of new message(s) via email. After log into the Online Platform, the number of unread message(s) will show in "Envelope" symbol. Clicking on it will direct you to the "Message Management" page.

14 "Message Management" page will display the message history between the prospective tenant and Owner(s), with the latest atop. Clicking "Browse" button will direct you to the "Post Details" page (refer to page 4). Prospective Tenant can view and reply each message there.

15 Clicking "Block" button prevents you from seeing message(s) from specific User(s) in your Inbox. Those User(s) will not be notified when they are blocked.

Disclaimer | Copyright Statement | Privacy Policy Statement | Accessibility Statement

© 2019 Hong Kong Housing Society. | Last Revision Date: 23 Dec 2019

W3C WAI-AA WCAG 2.0

5. Submit "Notice of Execution of the Tenancy Agreement/License Agreement", "Notice of Early Termination of the Tenancy Agreement/License Agreement" and/or "Notice of Soon-To-Expire Tenancy Agreement/License Agreement"

i) "Notice of Execution of the Tenancy Agreement/License Agreement"

The Online Platform will pre-fill the name and Certificate Number of the Tenant Certificate Holder in the form. Tenant/licensee should fill in the rest of the form according to the terms in the co-signed Tenancy Agreement ("TA") with the Owner Certificate Holder, or the License Agreement ("LA") with HKCSS (or HKCSS Group). Click "Submit" button after completing the form. A confirmation email will then be sent to the registered email address.

Notice of Execution of the Tenancy Agreement/License Agreement

Notice of Execution of the TA / LA

Tenant Management	Particulars of the tenancy agreement/license agreement	
<div style="margin-bottom: 5px;">Edit Profile ▼</div> <ul style="list-style-type: none"> • Edit Account Information • Edit Login Information <div style="margin-bottom: 5px;">Post Management ▼</div> <ul style="list-style-type: none"> • Post Status • Edit Post • Owner Posts Saved • Tenant Posts Saved <div style="margin-bottom: 5px;">Message Management</div> <div style="margin-bottom: 5px;">Tenancy Agreement and Notification ▼</div> <ul style="list-style-type: none"> • Notice of Execution of the Tenancy Agreement/License Agreement • Notice of Early Termination of the Tenancy Agreement/License Agreement • Notice of Soon-To-Expire Tenancy Agreement/License Agreement • Submission History <div style="margin-bottom: 5px;">Logout</div>	<p>Version no. of the prescribed tenancy/license agreement <input style="width: 100%;" type="text"/></p> <p>Date of signing tenancy/license agreement <input style="width: 100%;" type="text"/></p> <p>Address of subsidised sale flat</p> <p>Flat/Room <input style="width: 100%;" type="text"/></p> <p>Floor <input style="width: 100%;" type="text"/></p> <p>Block/Tower <input style="width: 100%;" type="text"/></p> <p>Name of Estate <input style="width: 100%;" type="text"/></p> <p>Name of Tenant/Licensee <input style="width: 100%; background-color: #e0e0e0;" type="text" value="CHAN Tai Man"/></p> <p>Correspondence address and contact telephone number</p> <p>Correspondence Address Line 1 <input style="width: 100%;" type="text"/></p> <p>Correspondence Address Line 2 <input style="width: 100%;" type="text"/></p> <p>Contact Telephone Number <input style="width: 100%;" type="text"/></p> <p>"Certificate of Participation -Tenant" No. <input style="width: 100%; background-color: #e0e0e0;" type="text" value="QS-W000000-00000-B"/></p> <p>Hong Kong Housing Authority "Nomination Certificate" No. <input style="width: 100%;" type="text" value="e.g. NC202XXXXX"/></p> <p><small>(only applicable to Hong Kong Housing Authority subsidised sale flat)</small></p> <p>Owner/HKCSS or HKCSS Group <input style="width: 100%;" type="text" value="Select ..."/></p> <p>Rented Area (applicable to Tenancy Agreement) or Licensed Area (applicable to License Agreement) <input style="width: 100%;" type="text" value="Select ..."/></p> <p>New agreement/Renewal <input style="width: 100%;" type="text" value="Select ..."/></p> <p><small>* Renewal means the tenant/licensee renew(s) (i) the tenancy agreement with the same holder of "Certificate of Participation – Owner" or (ii) the license agreement with HKCSS (or HKCSS Group), and the commencement date of new tenancy/license agreement follows the expiry date of original tenancy/license agreement.</small></p> <p>Tenancy/License Agreement Commencement Date <input style="width: 100%;" type="text"/></p> <p>Expiry Date <input style="width: 100%;" type="text"/></p> <p><small>(Must be later than Tenancy/License Agreement Commencement Date)</small></p> <p>Monthly Rent/License Fee (HK\$) <input style="width: 100%;" type="text"/></p> <p>Tenant/Licensee pays the owner/HKCSS or HKCSS Group a fee for the following utility charges <input style="width: 100%;" type="text" value="Select ..."/></p> <p>The utility charges included in the above fee (this row does not have to be ticked, if "not applicable" is ticked for the above row) <input style="width: 100%;" type="text" value="Select ..."/></p> <p>Terms and Conditions</p> <div style="border: 1px solid gray; padding: 5px; font-size: small;"> <p>1. I confirm I have signed a tenancy agreement with (i) owner(s) holding a valid "Certificate of Participation—Owner" or (ii) license agreement with the Hong Kong Council of Social Service (hereinafter referred to as "HKCSS") or HKCSS Group(Note 2) to rent/be permitted to use and occupy the property stated at the back page. The tenancy agreement/license agreement adopts the prescribed tenancy/license agreement under</p> </div> <p><input type="checkbox"/> I have read and agreed the above terms and Conditions.</p>	<div style="margin-top: 20px;"> <input style="width: 60px; height: 20px; background-color: #FF4500; color: white; border: none;" type="button" value="Submit"/> <input style="width: 60px; height: 20px; background-color: #0056b3; color: white; border: none; margin-left: 10px;" type="button" value="Reset"/> </div>

ii) "Notice of Early Termination of the Tenancy Agreement/License Agreement"

Tenant can inform HS of early termination of the Tenancy Agreement with the Owner, or licensee can inform HS of early termination of the License Agreement with HKCSS (or HKCSS Group) through the Online Platform. The Online Platform will pre-fill the name and Certificate Number of the Tenant Certificate Holder in the form. Tenant/licensee should fill in the rest of the form accordingly. Click "Submit" button after completing the form. A confirmation email will then be sent to the registered email address.

Notice of Early Termination of the TA / LA

Notice of Early Termination of the Tenancy Agreement/License Agreement

Back ↩

Tenant Management

[Edit Profile](#)

- [Edit Account Information](#)
- [Edit Login Information](#)

[Post Management](#)

- [Post Status](#)
- [Edit Post](#)
- [Owner Posts Saved](#)
- [Tenant Posts Saved](#)

[Message Management](#)

[Tenancy Agreement and Notification](#)

- [Notice of Execution of the Tenancy Agreement/License Agreement](#)
- [Notice of Early Termination of the Tenancy Agreement/License Agreement](#)
- [Notice of Soon-To-Expire Tenancy Agreement/License Agreement](#)
- [Submission History](#)

[Logout](#)

Relevant Particulars

Address of Subsidised Sale Flat

Name of Tenant/Licensee

1. CHAN Tai Man

Correspondence address and contact telephone number

"Certificate of Participation -Tenant" No.

QS-W000000-00000-B

Owner/HKCSS or HKCSS Group

Select ...

Tenancy/License Agreement Commencement Date

📅 ×

The Original Expiry Date of the Tenancy/License Agreement

📅 ×

(Must be later than Tenancy/License Agreement Commencement Date)

The Date of Termination of the Tenancy/License Agreement

📅 ×

(Must be earlier than Original Expiry Date of the Tenancy/License Agreement)

Reason(s) of Early Termination

Select ...

Terms and Conditions

1. I/We confirm I/we have early terminated the tenancy agreement with (i) owner(s) holding a valid "Certificate of Participation—Owner" or (ii) The Hong Kong Council of Social Service holding a valid "Certificate of Participation—Organisation", related information please refer to hereabove.

2. I/We hereby confirm the information stated hereabove is true and correct.

I have read and agreed the above terms and conditions.

Submit

Reset

iii) "Notice of Soon-To-Expire Tenancy Agreement/License Agreement"

Tenant can inform HS of impending expiry of Tenancy Agreement with the Owner, or licensee can inform HS of impending expiry of License Agreement with HKCSS (or HKCSS Group) through the Online Platform. The Online Platform will pre-fill the name and Certificate Number of the Tenant Certificate Holder in the form. Tenant/licensee should fill in the rest of the form accordingly. Click "Submit" button after completing the form. A confirmation email will then be sent to the registered email address.

Notice of Soon-To-Expire TA / LA

Notice of Soon-To-Expire Tenancy Agreement/License Agreement Back ↶

Tenant Management

Edit Profile ▾

- Edit Account Information
- Edit Login Information

Post Management ▾

- Post Status
- Edit Post
- Owner Posts Saved
- Tenant Posts Saved

Message Management

Tenancy Agreement and Notification ▾

- Notice of Execution of the Tenancy Agreement/License Agreement
- Notice of Early Termination of the Tenancy Agreement/License Agreement
- Notice of Soon-To-Expire Tenancy Agreement/License Agreement**
- Submission History

Logout

Relevant Particulars

Address of Subsidised Sale Flat

Name of Estate

Block/Tower

Floor

Flat/Room

Name of Tenant/Licensee

1. CHAN Tai Man

Correspondence address and contact telephone number

Correspondence Address Line 1

Correspondence Address Line 2

Contact Telephone Number

"Certificate of Participation -Tenant" No.

QS-W000000-00000-B

After the original tenancy agreement / license agreement expires, I

Select ... ▾

*Renew means the commencement date of such new agreement follows the expiry date of original agreement

Terms and Conditions

Notes on Collection of Personal Data

1. The personal data provided in the "Notice of Soon-To-Expire Tenancy Agreement/License Agreement" ("the Notice") is only used for HS's internal record. HS may also use the information for statistical surveys and researches, and may for such purpose contact the tenant/licensee.

2. HS has the right to compare and match the personal

I have read and agreed the above Terms and Conditions.

Submit Reset

6. Forgot Password or Forgot Certificate Number

Login Page

HONG KONG HOUSING SOCIETY
香港房屋協會

Home User Manual Contact Us Text Size | EN 繁 |

LETTING SCHEME FOR SUBSIDISED SALE DEVELOPMENTS WITH PREMIUM UNPAID
Owner and Tenant Information Sharing Platform

Home > Tenant > Login

Login

16 Click "Forgot Password" or "Forgot Certificate Number" and input the registered email address. Prospective Tenant will receive a notification email. Follow the instructions on the email to reset password or retrieve Certificate Number to log in the Online Platform.

Certificate No.
[] - [] - [] - []

Password
[]

[Forgot Password / Forgot Certificate Number](#)

Terms and Conditions

1. This Website managed by Hong Kong Housing Society (hereinafter referred to as "Housing Society") is free of charge and provides a platform for the registered holders of "Owner Certificate" and "Tenant Certificate" (hereinafter referred to as "the Users") to publish or search for tenancy information. The information and materials contained in this Website are provided on an "AS IS" basis and for reference and general information only, and should not be regarded or treated as an advice or invitation to enter into a tenancy agreement. No statement, representation, warranty or guarantee, express or implied, is given as to their accuracy, correctness, completeness, title, non-infringement, reliability, security, timeliness or appropriateness for use in any particular circumstances; or that this Website is and will be uninterrupted or free of viruses and/or other harmful elements, or the continued availability of this Website and any information and content provided by...

I have read and agreed the above Terms and Conditions

YVO4 Xr
Play Captcha Code 🔊
Refresh Captcha ↻

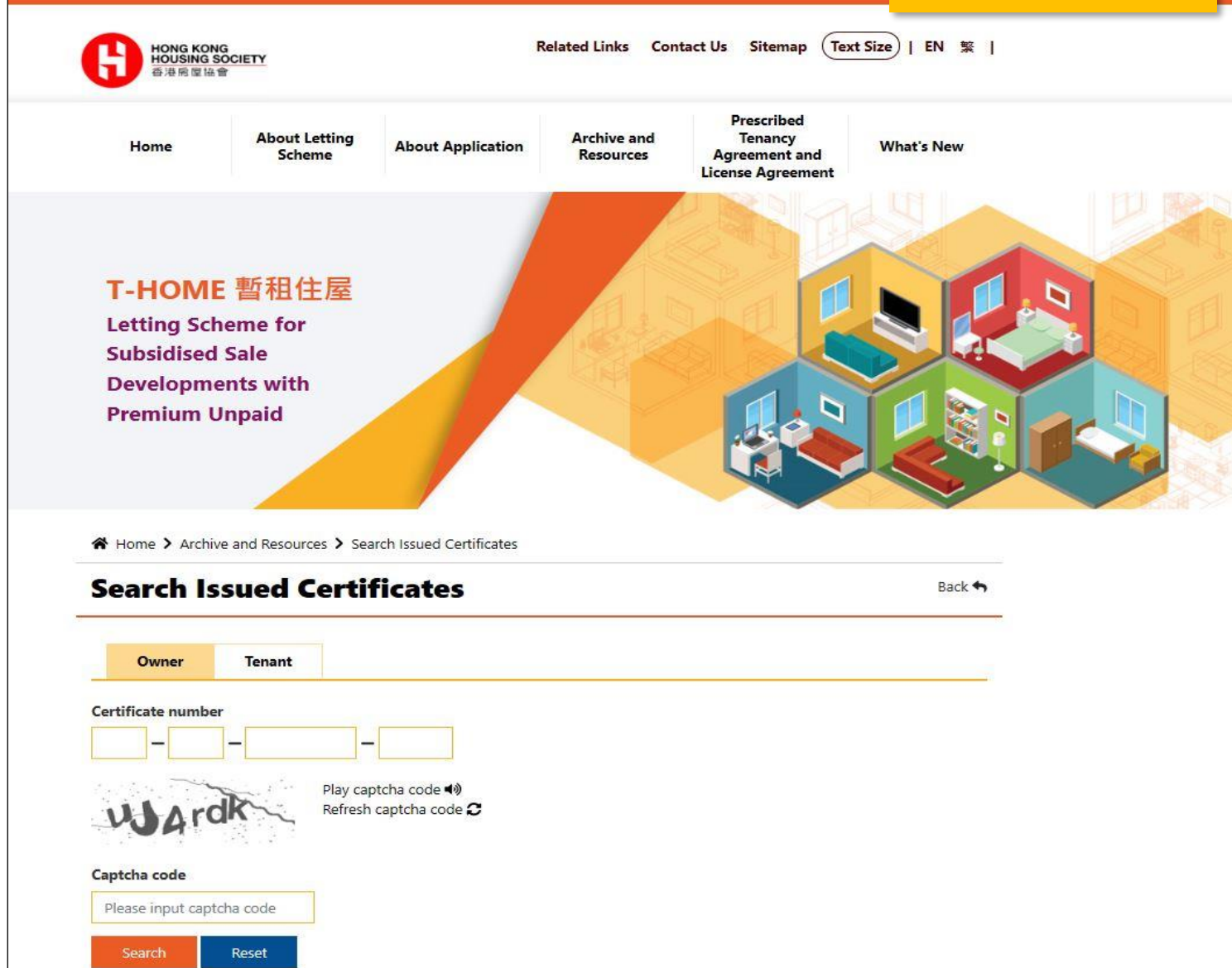
Captcha Code
Please input the Captcha Code

Confirm Reset

7. How to verify whether "Certificate of Participation - Owner" is still valid?

Please visit the Scheme Website <https://lettingscheme.hkhs.com/en>, input the Certificate Number of "Certificate of Participation - Owner" on the "Owner" page through "Archive and Resources > Search Issued Certificates" to check the status of the Owner Certificate.

Checking Owner Certificate



The screenshot shows the Hong Kong Housing Society website interface. At the top, there is a navigation menu with links for Home, About Letting Scheme, About Application, Archive and Resources, Prescribed Tenancy Agreement and License Agreement, and What's New. Below the navigation is a banner for the T-HOME Letting Scheme for Subsidised Sale Developments with Premium Unpaid. The main content area is titled "Search Issued Certificates" and includes a breadcrumb trail: Home > Archive and Resources > Search Issued Certificates. There are two tabs: "Owner" (selected) and "Tenant". The "Certificate number" field is a four-digit input box with dashes between digits. Below it is a CAPTCHA image with the text "UjArck" and options to "Play captcha code" and "Refresh captcha code". A "Captcha code" input field contains the placeholder text "Please input captcha code". At the bottom are "Search" and "Reset" buttons.

Disclaimers:

All render pictures shown are for the purpose of visual representation and illustration of functionality on the Online Platform. The final implementation on the Online Platform may vary from this User Manual.

This User Manual and its contents are not legally binding on HS. HS shall not be liable for any loss suffered by any person arising out of his/her reliance on this User Manual. HS reserves the right to make amendments to this User Manual and/or any content in this User Manual without prior notice.

Version number: LPT202308 (August 2023)